

MINUTES OF MEETING  
NORTH CASS WATER RESOURCE DISTRICT  
CASS COUNTY HIGHWAY DEPARTMENT  
WEST FARGO, NORTH DAKOTA  
DECEMBER 22, 2015

The North Cass Water Resource District met on December 22, 2015, at 11:00 a.m. at the Cass County Highway Department, West Fargo, North Dakota.

Present were Wes Ecker, Chairman; Robert Thompson, Manager; Ken Lougheed, Manager; Carol Harbeke Lewis, Secretary-Treasurer; Brenda Lovgren, Administrative Assistant; and Kurt Lysne, Engineer for the Board. Sean M. Fredricks, Attorney for the Board was absent.

**Minutes**

It was moved by Manager Thompson and seconded by Manager Lougheed to approve the minutes of the November 24, 2015, meeting, as presented. Upon roll call vote, the motion carried unanimously.

**Permit Fees**

The Secretary-Treasurer reviewed a list of previous permits with the Board. The Board had extensive discussion regarding the pros and cons of assessing a permit fee. It was decided to table the matter until the Attorney for the Board was in attendance.

**Year-end issues**

It was moved by Manager Lougheed and seconded by Manager Thompson to authorize the following:

- The Secretary-Treasurer to make any minor year-end transfers to balance the North Cass Water Resource District 2015 budget;
- The Secretary-Treasurer to make transfers to and from obligated funds, if necessary; and
- The Secretary-Treasurer to amend the North Cass Water Resource District 2015 budget.

Upon roll call vote, the motion carried unanimously.

**Bills**

It was moved by Manager Thompson and seconded by Manager Lougheed to approve payment of Checks #4058 through #4066 and the electronic funds transfer, as presented. Upon roll call vote, the following Managers voted in favor: Ecker, Thompson and Lougheed. The Chairman declared the motion passed.

**Drain #55 Channel Improvements**

Kurt Lysne updated the Board regarding the inspection of Drain #55. The completion date for the Drain #55 Channel Improvements Project was September 22, 2015; however, the seed growth has not yet met the specifications for full payment. There is enough retainage to reseed, if needed. Mr. Lysne also reported the right of way is staked with fiberglass markers.

**Drain #23 Channel Improvements**

Mr. Lysne reported to the Board that they are researching where the Drain #23 berm can be constructed with regard to the Minnkota Power Cooperative, Inc. transmission line. Moore Engineering, Inc. will provide a cost estimate on the Drain #23 Channel Improvements Project in January.

**Adjournment**

There being no further business to be considered by the Board, the meeting adjourned without objection.

APPROVED:

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Wes Ecker  
Chairman

ATTEST:

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Carol Harbeke Lewis  
Secretary-Treasurer